

755 GREENLEAF AVENUE, ELK GROVE VILLAGE, IL 60007 1 (888) 593-1616 – Service: Option 1 || im-scv@shibaura-machine.com SERVICE TECHNICIAN REQUEST

Thank you for allowing Shibaura Machine of America to quote your service needs. It is our commitment to provide to you professional and courteous technicians and service support. *If software changes are needed or requested, you will need to provide the software versions and a separate description of changes needed to our engineering department.*

Please fill in the information below so that we can provide you the most accurate quote possible. Please keep in mind this questionnaire is for obtaining information on the equipment and description of service. If there are multiple machines that you are requiring service, include the information of each machine individually. Please provide any details or special situations that could affect the estimated time, example: production schedule, working/operating hours, part availability, etc. **Please submit completed form to:** im-scv@shibaura-machine.com

Company Name: Company Billing Address: Company Phone Number: Company Hours of Operation:

Requester Name: Requester Phone and Ext: Requester Company Email: Maintenance Contact: Maintenance Contact Phone: Location of Machine(s) Street:

City: State: Zip:

<u>Machine Model</u>: Serial No: Mfg. No: Description of Service Requested:

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